

KENNEBUNK SEWER DISTRICT BOARD OF TRUSTEES  
MONTHLY MEETING, MARCH 26, 2020

The Board of Trustees of the Kennebunk Sewer District held its Public Hearing on Rates and Fees for 2020 and a Regular District Meeting on Thursday, March 26, 2020 in the conference room at the District Offices located at 44 Water Street in Kennebunk and via teleconferencing computer application “Zoom.”

Trustees present were:     John E. **Price** III, Chairman  
                                  Mark K. **Allenwood**, Vice Chairman  
                                  Wayne A. **Brockway**, Treasurer  
                                  James A. **Oppert**, Clerk

Trustees absent were:     Arnold H. **Reim**

KSD Staff present was:    Michael **Bolduc**, KSD District Manager  
                                  Chris **Gallant**, KSD Assistant Manager

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**AGENDA: Public Hearing on Rates and Fees for 2020**

**New Business**

1. Public Hearing on Setting Rates and Fees for 2020
- .....

**Public Hearing on Rates and Fees for 2020**

The Public Hearing on Rates and Fees for 2020 was called to order by Chairman **Price** at 7:01 p.m.

**Agenda Item – (New Business) #1: Public Hearing on Setting Rates and Fees for 2020**

Chairman **Price** asked for a motion to open the public Hearing on Rates and Fees.

**A motion was made to open the public Hearing on Rates and Fees for 2020.**

**MOVED:           Oppert**  
**SECONDED:     Allenwood**  
**DISCUSSION:   None**  
**MODS:           None**  
**VOTE:           4 in favor, 0 opposed; the motion carried.**

Chairman **Price** asked if any public comment has been received.

District Manager **Bolduc** reported that no formal verbal or written comments have been received regarding the public Hearing on Rates and Fees, and no public representative is in attendance at the meeting.

Chairman **Price** acknowledged District Manager **Bolduc**’s report and asked for a motion to close the public Hearing on Rates and Fees.

**A motion was made to close the public Hearing on Rates and Fees for 2020.**

**MOVED:           Brockway**  
**SECONDED:     Oppert**  
**DISCUSSION:   None**  
**MODS:           None**  
**VOTE:           4 in favor, 0 opposed; the motion carried.**

There being no further discussion to come before the Board regarding this agenda item, Chairman **Price** moved to the Regular District Meeting Agenda.

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**AGENDA: Regular District Meeting**

**Public Comment**

**Unfinished Business**

**New Business**

1. Setting Rates and Fees for 2020

**Other Business**

2. Adjournment
- .....

**Regular District Meeting**

The Regular District Meeting was called to order by Chairman **Price** at 7:04 p.m.

**Agenda Item – Public Comment**

Chairman **Price** asked if any public comment, regarding issues other than rates and fees, has been received.

District Manager **Bolduc** reported that some customers have inquired about paying bills on time.

Chairman **Price** asked if KSD had a formal policy to deal with bill payments.

District Manager **Bolduc** replied in the affirmative adding that the policy includes various payment plans.

There being no further discussion regarding this Agenda Item, Chairman **Price** acknowledged and noted the public input and moved to the next scheduled Agenda Item.

**Agenda Item – Unfinished Business**

There being no discussion regarding this Agenda Item, Chairman **Price** moved to the next scheduled Agenda Item.

**Agenda Item – (New Business) #1: Setting Rates and Fees for 2020**

Chairman **Price** asked for a motion to set the Rates and Fees for 2020.

**A motion was made to set the Rates and Fees for 2020 in accordance with the Rate Notice dated March 5, 2020 and signed by the District Clerk, James Oppert.**

**MOVED: Allenwood**

**SECONDED: Oppert**

**DISCUSSION: None**

**MODS: None**

**VOTE: 4 in favor, 0 opposed; the motion carried.**

Chairman **Price** moved to the next scheduled Agenda Item.

**Agenda Item – (Other Business) #2: Adjournment**

There being no further business to come before the Board at this time Chairman **Price** asked for a motion to adjourn.

**A motion was made to adjourn the meeting at 7:06 p.m.**

**MOVED: Allenwood**

**SECONDED: Oppert**

**DISCUSSION: None.**

**VOTE: 4 in favor, 0 opposed; the motion carried.**

Date Signed \_\_\_\_\_

James A. Oppert, Clerk \_\_\_\_\_

**KSD Board of Trustee Monthly Meeting Action Items History List**

<b><u>Request Date</u></b>	<b><u>Action Item</u></b>
<b>April 2, 2019</b>	Agenda Item <b>(New Business) #3</b> : Topic: <u>Discussion on Impact Fees</u> ; Description: <u>Ongoing impact fee recalculation.</u>
<b>December 3, 2019</b>	Agenda Item <b>(New Business) #3</b> : Topic: <u>Account Systems Operation Manual Annual Updates</u> ; Description: <u>Security/encryption details of backup records stored off-site.</u>
<b>Date</b>	Agenda Item #__: Topic _____; Description _____.