

In order to carry out the District's business and comply with Government's restrictions and guidelines regarding public meetings, the District will be doing virtual meetings using Zoom technology. Please visit our website at [www.ksdistrict.org](http://www.ksdistrict.org) for details on how to use this technology.

## **KENNEBUNK SEWER DISTRICT**

The Board of Trustees of the Kennebunk Sewer District will hold its regular monthly meeting at 7:00 P.M. on Tuesday, February 2, 2021 via Zoom. During the monthly meeting the following items will be discussed:

### **Agenda:**

#### Unfinished Business

#### New Business

1. Minutes of the January 5, 2021 Monthly Meeting and the Meeting of December 1, 2020
2. Approval of the Proposed Rates Notices for Sewer User Fees, Equity Buy-in Fees, and Impact Fees for 2021
3. End of Year Transfers
4. Review and Approval of the Personnel Policy and Administrative Procedures and Benefits Manual

#### Other Business...

#### Adjournment

### **Attachments:**

1. Minutes of the January 5, 2021 and December 1, 2020 Meetings
2. Manager's Report
3. Agenda Item Commentary
4. Financial Report
5. Rate Justifications for Proposed Fees
  - a. Sewer User Fee
    - i. Rate Forecast
  - b. Equity Buy-in Fee Calculations
6. Proposed Rate Notice
7. Personnel Policy (2<sup>nd</sup> Draft) and Proposed Administrative Procedures and Benefits Manual (1<sup>st</sup> Draft)